

**NORTH CAROLINA TRAILS COMMITTEE
MINUTES OF THE MEETING**

June 29, 2012
Conference Call Meeting

ATTENDANCE

MEMBERS: Ms. Barbara Oslund, Chair – Representing Equestrian Interests
Mr. Paul Elliot – Representing Mountain Bicycling Interests
Mr. Leslie Love – Representing Hiking Interests
Mr. Brain Sears – Off Highway Vehicle Interests
Mr. Terry Smith – Representing Hiking Interests

DENR, DPR: Mr. Darrell McBane, State Trails Program Manager
Ms. Amy Cooper, Eastern Region Trails Specialist
Mr. Tim Johnson, Western Region Trails Specialist
Mr. Vincent T. Newman-Brooks, Grants Manager

I. Call to Order and Opening Remarks

Barbara Oslund, Chair Person called the meeting of the North Carolina Trails Committee (NCTC) to order at 1:00 p.m. Barbara welcomed all participating in this conference call meeting and thanked the members and staff for their pre-meeting efforts to evaluate and rank 2012-2013 Adopt-A-Trail Grant Applications.

II. Approval of Minutes from the April 13, 2012 North Carolina Trails Committee Meeting

Motion - A motion was made by Terry Smith to accept the April 23, 2012 minutes as presented. Paul Elliot seconded the motion, which passed unanimously.

III. Ethics Statement

Barbara Oslund read the Department of Environment and Natural Resources Ethics Statement prior to reviewing second round State Adopt-A-Trail Grant applications.

IV. Business

Review of Applications Received for Round TWO of the 2012-2013 Adopt-A-Trail Grant Program

Darrell McBane stated that there remains \$50,814 in the 2012-2013 account after reviewing and recommending funding for round one Adopt-A-Trail (AAT) applications. Darrell then asked the committee members to consider the 20 applications received for the remaining \$50,814 in the 2012-2013 AAT Program account.

The committee agreed to consider applications from Riverlink, the Town of Windsor, Albemarle Resource and Development Commission and the North Carolina Paddle Trail Association. Riverlink submitted an electronic application and sent all other required documents via email. The Town of Windsor, Albemarle Resource and Development Commission and the North Carolina Paddle Trail Association submitted an electronic application and sent all other required documents via US mail – however, the CD of information was untranslatable.

After much discussion and consideration, the committee recommended funding 11 applications for a total of \$50,814

Motion – Les Love made a motion to forward to the Secretary of the Department of Environment and Natural Resources a list of 11 applicants for the 2012-2013 Adopt-A-Trail Grant Program funding. Barbara Oslund seconded the motion, which passed unanimously. A list of ALL 2012-2013 Adopt-A-Trail Grant Program funding recommendations is attached.

The committee then agreed to set a date of September 1, 2012 for all second round Adopt-A-Trail Program applicants that are recommended for funding to have submitted all required documents and to address any noted provisions such as legal access to land.

Motion – Les Love made a motion to establish September 1, 2012 as the date by which all second round Adopt-A-Trail Program applicants must have submitted all required documents and to have addressed any noted provisions – or applicants will be removed from funding consideration. Barbara Oslund seconded the motion, which passed unanimously.

Federal Recreational Trails Program Safety Education Grant Application and Guidance

Darrell McBane asked the committee to review and approve a new electronic version of North Carolina's Recreational Trails Program Safety Education Grant Application and guidance. Darrell further recommended that the Division of Parks and Recreation accept Safety Education applications year round – with no application deadline.

After discussion the North Carolina Trails Committee approved the application, guidance and acceptance of Safety Education applications year round.

Motion – Barbara Oslund made a motion to accept the Recreational Trails Program Safety Education Application and Guidance as presented by staff and to accept applications year round. Terry Smith seconded the motion, which passed unanimously.

VI. Date and Place for Next Meeting

NCTC members agreed to conduct a planning retreat on September 7, 2012 in the Asheville area. This is a planning retreat for NCTC members and staff to discuss grant funding priorities for 2013 and to discuss North Carolina's Statewide Trail Planning Process.

VII. Adjourn Meeting

Motion – Barb Oslund made a motion to end the meeting at 3:48 p.m. Les Love seconded the motion, which passed unanimously. Barbara Oslund thanked all NCTC members and staff for an excellent meeting.